

# THE HERBERT PROTOCOL

Safe & Found

## What is the Herbert Protocol?

The "Herbert Protocol" Missing Vulnerable Person Incident Form aims to make sure that if someone goes missing, the police can get access to important information about that person as soon as possible. The idea is that this will help police to plan and start their search as quickly as possible.

## The Herbert Protocol Form

The Herbert Protocol form should be completed by the individual(s) who know the person best. It should be kept in a safe place and updated as necessary on a regular basis. The photo of the person on their Herbert file should be renewed if there is significant change in appearance (e.g. weight loss).

## In Winter Months

In winter months the length of time (daylight hours) for a safe search is reduced. The longer someone is missing in cold or freezing temperatures, the higher the risk.

## If the Person Goes Missing

If the person goes missing, you should give the Herbert Protocol to the police. It will be used to help them find your loved one as soon as possible. We will never share your information with anyone else, unless as a part of a live investigation.

## What should I do when I find out that my relative or friend is missing?

Ring 101 or 999 and ask for the police – have your Herbert Protocol form on hand. The police will only ask for the form, or the information in the form, if the person is reported missing.

